

PUBLIC NOTICE

The board members of the Falmouth Contributory Retirement Board (“Board”) in performing due diligence are currently seeking Requests for Proposal (“R.F.P.”) for the procurement of services from a qualified bank or financial institution to provide institutional custodial / master trust services for the assets of the Falmouth Contributory Retirement System (“System”). The Board is responsible for administering the assets of the System which, as of September 30, 2025, is valued at approximately \$234.9 million. The overall portfolio is currently comprised of twenty-four “pooled” portfolios. To be considered, candidates must meet the following criteria:

- The selected candidate must have familiarity with, and agree to comply with, Massachusetts General Laws Chapter 32 and Chapter 176 of the Acts of 2011. Additionally, candidates must have familiarity with and agree to comply with the reporting and investment guidelines administered by the Public Employee Retirement Administration Commission (“PERAC”). Guidelines can be found at the links below:
 - <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleIV/Chapter32>
 - <https://malegislature.gov/Laws/SessionLaws/Acts/2011/Chapter176>
 - <https://www.mass.gov/orgs/public-employee-retirement-administration-commission>
- Candidates must have experience working with MA public pension plans.

Please refer to the R.F.P. for additional details. At its discretion, the Board reserves the right to reject in whole or in part any and all proposals.

To obtain a copy of this R.F.P., please email Francis St. Germaine at the following address:

retire@falmouthretirementma.gov

The proposal should be received at the office of the Falmouth Retirement System **no later than 2:00 p.m. EDT on Friday, January 23, 2026. If received after this date and/or time, proposals will not be considered.**